

WARREN COUNTY COMMISSIONERS MEETING
MONDAY JANUARY 18, 2022

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Ben Dispennett, LEDO; Kathleen Osborne, 911/Dispatch; Mike Hutchison (Conference Call); Randy Wurtsbaugh, David Hutchison, Marie Hutchison.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jud Barce, County Attorney; Jenny Hobaugh, Highway Office Manager; Matt Herndon, Highway Supervisor; John Kuiper, Zoning Director; Jill Wilson, HR Director; Ethan Foxworthy, Council; Hunter Reece, Judge; Phil Astell, EMA Director; John Comer, Council; Sharon Hutchison, Council.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Weston-Hubner requested to remove Commissioner Reorganization from agenda, requested to add Ordinance Adopting Regulations for Property Maintenance, Resolution Regarding the Ownership of Buffalo Hill Road, Resolution to Dispose of Personal Property of Assessor Copiers. Adam Hanthorne made a motion to approve the amended agenda with a second from Craig Greenwood, all voted in favor.
 - b. Adam Hanthorne made a motion to approve the January 3, 2022 Commissioner Meeting minutes with a second from Craig Greenwood, all voted in favor.
 - c. Adam Hanthorne made a motion to approve the January 3, 2022 to January 18, 2022 Accounts Payable Claim Dockets with a second from Craig Greenwood, all voted in favor.
 - a. Adam Hanthorne made a motion to approve the January 7, 2022 payroll with a second from Craig Greenwood, all voted in favor.
 - b. Highway –Herndon discussed the Milestone estimates for CCG-2021-2, also CCG-2022 items to be applied for. Grading roads while the weather permits. Hobaugh explained a conference call with Suzie Kent, INDOT concerning federal grant bridge #39 engineering will be 2023 and construction 2025. Discussed engineering for VS Engineering concerning bridge #36. Weston-Hubner will be meeting with Enterprise tomorrow concerning the highway pickup trucks.
 - c. Resolution Pine Village Generator Donation, David Hutchison – Andrews explained the resolution and generator donation to Pine Village with Warren County EMA stipulation to use in emergency. Hutchison, Town Council President, explained the statement of generator be permitted to be used as a backup generator by Warren County in the event of need is an issue with the Town and would like this removed as it is a fixed generator. Hanthorne explained the use is only for emergencies and use of the building not moving the generator as Pine Village is a secondary EOC for the County. Astell stated the generator will not be moved just use of facilities and generator for secondary EOC only. The County is giving the generator to Pine Village with only use of facilities for EOC or warming center, etc. Andrews proposed the Ordinance stated the generator to used onsite only by Warren County. Barce will change the Ordinance. Clay Andrews made a motion to Amend #2022-0103 to include onsite use as a backup generator in need, Ordinance #2022-0118B with a second by Craig Greenwood, all in favor.
 - d. Resolution Amending Warren County's COVID-19 Employment Policy – Andrews explained the issues with the County employees concerning COVID loss of wages and time. The Resolution will give 5 extra sick days due to COVID. Craig Greenwood made a motion to approve Resolution #2022-0118C with a second from eff 10/1/2021 by Adam, all voted in favor.
 - e. Ordinance Adopting Regulations for Property Maintenance – Barce explained Ordinance # 2019-0916B will be amended to add a 72 hour from the date of delivering of the Notice of Violation of abandoned or junk vehicle. Adam Hanthorne made a motion to approve Ordinance #2022-0118D with a second from Clay Andrews, all voted in favor.
 - f. Resolution Regarding Ownership of Buffalo Hill Road – Andrews explained this was never a road but always private property. Barce explained only the gravel portion will be posted as Buffalo Hill Road after is private property. Clay Andrews made a motion to approve Resolution #2022-0118E with a second from Adam Hanthorne, all voted in favor. Discussed the signs to be placed and/or removed by Highway.
 - g. Resolution for Disposal of Person Property, Assessor Copiers – Weston-Hubner explained the Assessor is trading in 2 copiers for 1 new copier that will allow her to print Form 11's, pers property, etc. much more efficiently. Craig Greenwood made a motion to approve Resolution #2022-0118F with a second from Adam Hanthorne, all in favor,
4. Old Business:
 - a. 2022 EMS Contract – Hanthorne stated Ascension has their legal team reviewing currently and suggested extending the current contract to March 7th at 8:30 am with possibility of public meeting to discuss outside contracts with Ascension. Craig Greenwood made a motion to extend the 2021 EMS Contract until March 7, 2022 and pay the 2/12 or February installment with a second by Adam Hanthorne, all voted in favor.
 - b. Courtroom/Courthouse Repairs – Greenwood explained issues in the Commissioners Room and will have a quote soon for additional plaster work. Greenwood checked on the progress of the courtroom chairs when in Indy. The chairs should be finished and ready to install soon. Reece stated possibly Thursday or Friday for installation and then Coles can reinstall other chairs. Hunter is having Axxess PC setup laptops for Probation to work when their offices are being remodeled but the stairwell and hallway will be completed first then probation as well as Karen and Judges offices. Weston-Hubner inquired about the balcony outside the Probation Offices that is over the Commissioner Room as water has been standing and looks like seeping into the Commissioner Room. Hunter has been working on a press release worked to show the

~~courtroom/courthouse remodel. Hunter stated the lighting will be looked at for LED transition keeping current fixtures in the near future.~~

- c. New Extension Building Repair – Weston-Hubner stated the cameras will be installed next week. Hanthorne stated he is working on soffit quotes. The Commissioners requested to remove this from old business.
- d. Jail Generator/Battery Backup/Phone System – Comcast will be here Feb 22nd to move the service.
- e. EMA Building Lighting – Waiting on Electrician.

5. Elected Official/Department Head comments:

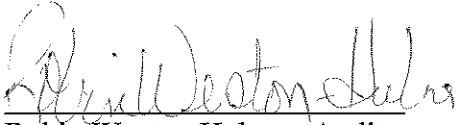
- a. John Kuiper, Zoning Director – Kuiper stated he is working on a list with houses in Independence that need cleaned up for UBO. Kuiper and Jud discussed letters that are being sent, notice of violation of Property Maintenance. Kuiper has approximately 4-5 that will be UBO, property maintenance hearings in March and dumpsters in April.
- b. Craig Greenwood, Commissioner – Discussed the Ceres facility located next to EMA and REMC. Discussed property lines and parcel being donated to the County if core samples are in good shape. Cleanup can be costly by EPA standards if core samples are bad due to storage tanks for fuel.
- c. Kathleen Osborne, 911/Radio Dispatch – Osborne explained Fountain County is purchasing a building in Covington. Radio Dispatch/911 will be moving by the end of January. The consoles that were moved to Covington from Attica in 2014, will need updated.
- d. Sharon Hutchison, Bactrian; Grant Writer – Hutchison explained the process of finding grants and will have a list at the next meeting. Requested to meet with Commissioner's Friday to discuss grants. Discussed the grants for bullet proof over vests and body cameras. Discussed the Grant.gov ID numbers, Auditor will continue to maintain.

6. Public Comment:

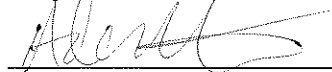
- a. Ben Dispennett, LEDO Director – Dispennett explained public meetings for the County Comprehensive. HWC is finalizing location and times. READI grant work has begun. Discussed projects using ARP Funds. Next level grant for internet around Independence blacktop and Kickapoo for approximately 55 homes has been submitted and is waiting on funding approval. This grant will not require a County match.


Next Commissioner meeting February 7, 2021 @ 8:30 a.m.

There being no further business Craig Greenwood made a motion to adjourn with a second from Adam Hanthorne, all voted in favor.

ATTEST: 
Robin Weston-Hubner, Auditor


Clay Andrews, President


Adam Hanthorne, Vice President


David Craig Greenwood